Morningside Community Society Facility Rental Agreement

Type of Function: _____

Maximum Capacity: 120 (do not exceed)

Rental Term: _____

Total Fee: _____

Damage Deposit: _____

Renter Information

Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Rates

Hourly: $25/hr (min 2hrs) up to 6hrs
Daily: $250
Weekend: $450 (2 days)
Damage Deposit: $250 refundable following inspection by committee member

Payment

- The rental amount and damage deposit are due on booking to hold dates.
- Damage deposit is to be paid ten (10) days prior to the date of rental.
- Receipts will be provided for all funds received by the Morningside Community Society. Receipts will be given when and if the damage deposit is deemed adequate for return.

Etransfer

- Payment can be made by e-transfer to morningsidecommunitysociety@gmail.com.

- Automatic deposit is activated
- *Please include in the memo section*: name, date of rental, email address and phone number.

Cheque

- Although e-transfer is the preferred method of payment, if paying with a cheque or money order the Renter agrees to provide the Society with 2 cheques to cover the damage depository and the 2nd cheque for the rental amount.

Terms & Conditions

Initial when read

1.0 The Renter:

1.1 - The Renter agrees to pay the Morningside Community Society the costs of necessary repair, in addition to the damage deposit, in the case of damages outside of normal use to the Morningside Community Society.

1.2 - The damage deposit will be returned within 10 days following the rental, providing there is no damage, or additional cleaning required. The full damage deposit will be returned in the original form of payment.

Initial: _____

2.0 Facility Care & Conditions

2.1 - The Renter shall leave the hall in the same condition as it was found prior to completion of the rental period. The Renter further agrees to abide by any additional requirements regarding facility conditions and care attached to this clause and any additional requirements. The Renter agrees that the Morningside Community Society may deduct from the damage deposit the cost of cleaning at $25 per hour. Any costs that exceed the damage deposit will be charged at a per hour rate.

Initial: _____

3.0 Renters Responsibilities

3.1 - Setting up and arranging tables and chairs and returning to the storage area when finished.
3.2 - Strictly observe the liquor laws of the Provide of Alberta and comply with the conditions specifically in any liquor permits. Renters are responsible for purchasing necessary permits as outlined by AGLC.

3.3 - The Renter shall assume full responsibility for the behavior of attendees while ensuring orderly conduct both inside and outside the Morningside Hall.
3.4 - Private insurance coverage is encouraged to purchase for all Renters.
3.5 - Noise level is to be kept at a reasonable volume.
3.6 - Smoking, vaping, and the use of any illicit or recreational drugs is strictly prohibited.
3.7 - Absolutely no pets are allowed in the hall and all pets on the Morningside Hall grounds shall be kept on a leash, in accordance with the Lacombe County bylaws.

Initial: _____

4.0 Liability

4.1 - The Society shall not be liable for any damages or injury to persons or property from any cause relating to the occupancy of the facility by the Renter.

Initial: _____

5.0 Cleaning

(All cleaning supplies can be found under the kitchen sink. Mopping solution is in the green pouches in the round container)

5.1 - The Renter shall remove all garbage from the hall and place in or near the bin on the East side of the building
5.2 - The Renter shall sweep and mop all floors
5.3 - The Renter shall make sure all toilets are flushed and the bathroom counters are wiped clean
5.4 - The Renter shall clean all tables and chairs and return to the proper storage rooms
5.5 - The Renter shall ensure the kitchen is left clean
5.6 - The Renter shall ensure the main water valve is SHUT OFF (found in the women's washroom)

Initial: _____

6.0 Septic System

6.1 - The septic will be pumped out before and after the rental term. It is the responsibility of the Renter to summon and pay for any additional pump outs at the cost of $252. The society uses Dunc's Septic Tank Services LTC at (403) 783-3135. If the alarm for the septic system goes off (located on the East wall of the women's washroom) goes off, hit the silence button, call Dunc's and try not to use much water.

Initial: _____

Consent

It is the responsibility of the Renter to abide by all the current Alberta Health regulations in effect at the time of the rental. Please visit https://www.alberta.ca/health-standards-and-guidelines for up-to-date information.

By signing below, the Renter acknowledges having read and understands the contents of the agreement.

Name: _____ Date: _____

Signature: _____